



# GODSTONE PRIMARY AND NURSERY SCHOOL

Headteacher: Mr Nick Usher BSc (Hons) PGCE M.Ed

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Monday 9<sup>th</sup> May 2022

Dear Parents and Carers,

## Re: Parent Governor Vacancy at Godstone Primary and Nursery School

We are seeking nominations for parents to stand for election as a parent governor of Godstone Primary and Nursery School.

The governing body plays a vital role in overseeing the strategic direction of the school and providing support and challenge to the Headteacher and Senior Leadership Team. We rely on a team approach with each individual contributing a range of skills and experience. All governors are offered regular training to support their development.

We are particularly keen to elect a parent governor with HR or legal expertise and a willingness to serve the governing body, but we would welcome all applications regardless of expertise. If you are interested and would like to have an informal chat about becoming a governor then please contact Clare Thurman (Chair of Governors) via email - [clarethurman@godstone.surrey.sch.uk](mailto:clarethurman@godstone.surrey.sch.uk)

Parent governors are elected as directed by Schedule 1, Regulation 6 of The School Governance (Constitution) (England) Regulations 2012. Nominations for parent governor vacancies are made by parents/carers of pupils registered at the school. Should there be more nominations than vacancies a secret ballot will be held. Parents/carers of registered pupils attending the school may offer themselves for election.

Parents are invited to submit nominations to the headteacher using the enclosed nomination forms. Each person must be proposed and seconded by parents of registered pupils presently attending the school and the nominee must also be a parent and signify his or her willingness to stand for appointment or election.

Please note - a person is disqualified from election or appointment as a parent governor of a school if they are an elected member of the Local Authority or if they work at the school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in a school year (at the time of election or appointment).

The nomination form must be returned to the Headteacher by **Friday 20<sup>th</sup> May**. No nomination will be accepted after that date. Those nominated to stand for election may enclose with their nomination forms a short personal statement about themselves, of **not more than 100 words**. Statements will be circulated to parents should a ballot prove necessary, **additional words will not be included**. If the number of nominations received is less than the number of vacancies, all those nominated will be appointed without a ballot. If the number of candidates exceeds the number of vacancies a secret ballot will be held-



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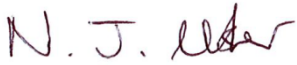


The timetable for the election of Parent Governor(s) is set out below.

Monday 9 <sup>th</sup> May 2022	Parents' letter with nomination forms sent home
Friday 20 <sup>th</sup> May 2022	Last date for returning nominations
Monday 23 <sup>rd</sup> May 2022	Ballot paper sent to parents
Friday 27 <sup>th</sup> May 2022	Date of count of ballot papers

Nominations must be submitted to the Headteacher by Friday 20<sup>th</sup> May.

Yours sincerely,



**Mr Nick Usher**  
Headteacher